

**TENDER NOTICE NO. COMPUTER/P&GS/KPRO/001/2020**

Sealed Financial bids are invited in accordance with PPRA under from "Supplier/Firms" registered with

GST/Income Tax Department, having their own Offices and Phone/Fax Number, for the "SUPPLY OF ITEMS

(COMPUTERS)". Last date for submission of bids is 05.10.2020 till 10:00 AM & opening of the Financial Bids

at 11:00 AM on 05.10.2020 at Regional Office Khyber PakhtunKhwa Region, Peshawar, 2nd Floor, State Life

Building 34 The Mall, Peshawar Cantt, Peshawar.

Sr #	Description of Items	Qty	Delivery Schedule 2017	Last Date and Time of Bids for Submission	Date/Time of opening of Bids
1	Core i5, 8th GENERATION, INTEL® SMART CACHE 6MB, INTEL® HD GRAPHICS, RAM 4 GB HARD DISK, 1TB Hard Disk, DVD WRITER, TOWER CASSING, With POWER SUPPLY and POWER CABLE, Built in Blue Tooth / WiFi DISPLAY LED 18.5" INCH, USB Ports (3.0/2.0) KEY BOARD (ENG) (USB) MOUSE (USB) WITH WARRANTY	10	Within 15 days after placement of purchase order	05.10.2020 (10:00 AM)	05.10.2020 11:00 (AM)
2	Original Microsoft Windows 10 with Window Defender, Original MS OFFICE 2016 (MS Windows / Office Multiuser pack (05) preferably) with WARRANTY	10	Within 15 days after placement of purchase order	05.10.2020 (10:00 AM)	05.10.2020 11:00 (AM)

**NOTE: The tender will be awarded as whole, the prices quoted for Computer Software be quoted speretaly, as mentioned above.**

**TERMS & CONDITIONS**

1. Bidders are required to submit their bids in a sealed envelope, clearly marked "Bids for Computers" for State Life Khyber PakhtunKhwa Region, Peshawar. Bids should be sent along with a Pay Order / Bank Draft of the 2% of the value quoted in favour State Life Insurance Corporation of Pakistan, Khyber PakhtunKhwa Region, Peshawar as earnest money which will be returned immediately after completion of RPC process to the un-successful bidders. No tender will be acceptable without earnest money.

2. Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post during Office hours i.e. 09:00 am to 05:00 pm except Saturday and Sunday till the closing date / time as mentioned above i.e. till **10:00 AM October 5, 2020**. The Bids will be open at 11:00 AM by the committee on the same date i.e. 05.10.2020.

3. **Please provide the rates for one item only.** The rates should be valid for 90 days. No increase of rates will be acceptable after the submission of tender. Warranty / Guarantee should be provided for each item, as the case may be. On finding sub-standard quality as and when noticed during process, the deposit security will be forfeited in favor of the Corporation and the tender will be cancelled.

4. **The items at Serial No. 1 & 2 will be considered as a whole and not in parts.**

5. The Firm/Suppliers in question will be bound to supply the required items as whole consignment within 15 days from the issuance date of supply order to State Life, Regional Office, Khyber PakhtunKhwa Region, Peshawar, 2<sup>nd</sup> Floor State Life Bulding, 34 The Mall, Peshawar Cantt, Peshawar. All transportation, labour & other charges will be the responsibility of supplier.

6. Only one PRICE for each item is admissible. Multiple / vague / no rates for any item will amount to cancellation of the bid.. PLEASE PROVIDE BIDS PER ITEM.

7. The Prices quoted must be inclusive of all duties / taxes, packing, and delivery charges. If GST is applicable, the same should be shown separately. The Prices mentioned in the tender will be treated as firm till the completion of Work Order. The Prices must be stated both in words and figures in Pakistan Currency.

8. The bidders should attach their respective copies of NTN and Sales Tax Certificates, along with information pertaining to their Office etc. The order placed will be subjected to Income and other Government Taxes as per Rules. The firm/company/bidder has to submit an affidavit being not being black listed, from any department /organization.

9. The lowest Bid would be accepted. If the successful bidder fails to complete the job as per the specification and quality, the work order shall be canceled and bid security will be forfeited.

10. Total payment will be made after the completion of job.

11. The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.

12. The number of quantity of items or the principal item itself may decrease / cancelled and /or increase keeping in view the available budget and the proposed rates. In addition any of the item in the mentioned tender can be cancelled if the total cost exceed the allocated budget.

13. The successful bidder will have to show a sample of each and every item to the committee or the undersigned as the case may be before finalization of whole order and would be subject to approval.

14. State Life Insurance Corporation of Pakistan reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any bidder who submitted a bid or proposal, the grounds for its rejection out of all bids or proposals.

15. Any firm or its representative may visit the Office at the time of opening of Bids for any details / clarification. Please do make an appointment prior to your visit.

In case of further query, the following may be contacted during working hours:

**SECRETARY**

Regional Procurement Committee

State Life Insurance Corporation of Pakistan,

Khyber PakhtunKhwa Region, Peshawar

2nd Floor, State Life Building ,

34-The Mall, Peshawar Cantt.

Phone 091-9211820 / Fax 091-9210921

Email: rckpkpgs@statelife.com.pk