



**STATE LIFE**

Insurance Corporation of Pakistan  
Sahiwal Zone

2<sup>nd</sup> Floor Sattar Complex  
Stadium Road, Sahiwal  
Ph. 040-9200027  
Fax.040-9200024  
Toll Free.0800-09099

Dated:- 25<sup>th</sup> March. 2021.

**TENDER NOTICE # P&GS/SWL/03/2021 SAHIWAL.**

The Federal Government owned Autonomous Corporation invites sealed Tender from National Tax Registered Firms/Suppliers based at Sahiwal for office space on rental basis as per following detail:-

**TENDER TITLE “REQUIRED OFFICE SPACE”.**

<b>DETAIL</b>
<ul style="list-style-type: none"><li>➤ Required 20,000 sqft. to 25,000 sqft. At Ground / Upper Floors for office use on rental basis preferably at Prime Location of Sahiwal.</li><li>➤ Required building must possess enough space for Car parking / Motor cycle easily approachable to our valued Customers consisting of Hall with Executive Cabin / Rooms and Wash Rooms ladies and gents separately with following accessories.</li><li>➤ Required layout plan as specified by The Corporation fully Equipped office with Flooring Tiles, Fall Ceiling, Lighting, Networking, Switches, Boards with Installed A.C.Units with fitting points. Backup stand by Generator. In case of upper portion Escalator / Elevator facility must be installed in the said premises.</li></ul>

**TERMS AND CONDITIONS.**

1. Quotation shall be accepted only on Tender Documents to be collected from our office
2. The sealed quotations should reach to the Secretary Zonal Procurement committee, State Life Insurance Corporation 2<sup>nd</sup> Floor Sattar Complex Stadium Road, Sahiwal.
3. **Tender Closing date 13.04.2021 at 11.a.m.** Tender opening date is **13.04.2021 at 11.30. a.m.**
4. Sealed Tender duly completed in all respects must be reached to the undersigned by Courier service / by post / by Hand during office hour at 9.00 a.m. to 5.00 p.m. sharp except Saturday and Sunday, till the closing date at mentioned above. The envelope must bear the “QUOTATION FOR OFFICE” SPACE at its top right hand corner of the envelope.

5. Tender will be open in the office of Incharge (Personnel & General Services) State Life Insurance Corporation of Pakistan Sahiwal Zone on 13.04.2021 at 11.30 a.m. in presence of Bidders or their representatives who are available.
6. The Corporation reserves the rights to cancel/reject any one or all the Tender in accordance with rule (33) Public Procurement Regulations.
7. The bidders must attached copies of their NTN certificates with the Tender.
8. Taxes will levied (if applicable) as per laid down Govt. policy.
9. The successful Firm/Supplier is bound to handover the possession of space within 3 months as per requirement after acceptance of bid.
10. For any further query, May be contact on Office No. 040 – 9200027 during office hours in working days from Monday to Friday.

**Secretary / Member**  
Zonal Procurement Committee,  
Sahiwal.