



TENDER NOTICE No. SKT/ SM/LAPTOPS/ 11/2022

Sealed financial bids are invited from reputable suppliers/firms registered with Sales Tax Department and also active in FBR Taxpayer list, having their own offices and phone/fax numbers, tender will be rejected (if found contrary) for the supply of Laptops as per detail given hereunder:-

S. #	Description of Items/ Specification	Qty	Delivery Schedule	Closing Date and Time for Submission of Bids	Date/Time of opening of Bids
1	Branded Laptops (intel core i5-4th Gen) for S.Ms Specification required are mentioned in Tender Documents which can be obtained from State Life Zonal Office , Paris Road Sialkot by Depositing the Tender Fee. Rs.1000/-	22	Within 15 days after receiving Supply Order	October 31, 2022 at 11:00 hrs	October 31, 2022 at 11:45 hrs

Terms & Conditions

- 1 Bids may accompany a Pay Order / Bank Draft of the 02% of the bid value in favor of State Life Insurance Corporation of Pakistan as earnest money which will be returned immediately to un-successful bidders and Successful Bidder upon satisfactory completion of job.
- 2 No Bid will be accepted without earnest money
- 3 Bids shall be dropped / delivered by hand in Dispatch Section, P&GS Deptt, Sialkot Zone upto **Tender Closing Time i.e. October 31, 2022 - 11:00 hrs**. Bids will be **opened in the office of Incharge Personnel & General Services Department, Siddique Plaza, Paris Road, Sialkot Zone on October 31, 2022 at 11:45 hrs in presence of bidders or their authorized agents who may attend the bids opening occasion at specified time & date**. The authorised agent / representative hold authority letter with full authority to satisfy the management of State Life regarding specifications, price etc on the occasion, otherwise quotation of those having no authority letter will be rejected.
- 4 **The envelope should be marked as Quotation for SM's Laptops for Year 2022**
- 5 **Bids Evaluation Criteria for items (as per items specification) of subject tender is Quality 60: Cost 40**
- 6 Income Tax as per government rule will be deducted at source from payment.
- 7 **All rates should be inclusive of GST (IF APPLICABLE)**, General Sales Tax as per the rule of the Government will be deducted at source from the payment.
- 8 **Tender items rates will be valid up to 31-12-2022**
- 9 **Delivery Schedule = Successful Bidder shall supply the LAPTOPS within 15-Days upon issuance / receipt of Supply Order**
- 10 **The supplier will be liable to make each Laptop functional/Operational before Procurement Committee in our Zonal Office, Paris Road Sialkot**
- 11 The supplier will be responsible to supply the LAPTOP to the Store located at the Zonal Office building 3rd floor
- 12 Any defective delivery will be taken back by supplier at his risk and cost
- 13 Bidding / Tender documents are available in the office of the undersigned which can be obtained during office hours (09:00am to 04:30pm) except Saturday & Sunday by depositing the Tender Fee (Non Refund able) Rs. 1000/- on Cash Counter of Zonal Office.
- 14 Sealed financial bids are invited from reputable suppliers registered with Sales Tax department, having own offices and phone /fax numbers (if found contrary the quotation will be rejected)
- 15 Competent Authority reserves the right to reject all bids or proposals at any time prior to acceptance of a bid or proposal. However State Life on request shall communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejections of all bids or proposals.

(Secretary)
Zonal Procurement Committee,
State Life Insurance Corporation of Pakistan