

**TENDER NOTICE NO. P&GS/G&P/LHR/01/2020**

Sealed technical and financial proposals are invited in accordance with PPRA under “Single Stage-Two Envelop Procedure” from GST/NTN registered firms/Dealers/distributors having own Office/ Phone/Fax number (if found contrary the tender will be rejected) preferably based at Lahore for the following items as per terms and conditions mentioned in tender documents: -

<b>S.No.</b>	<b>Descriptions</b>	<b>Quantity</b>	
1	Computers (Non-branded) with Licensed Softwares	2	
2	Laser Printer	1	
3	Air Conditioner 1.5 ton with complete installation	3	

**TERMS AND CONDITIONS: -**

1. Security amount must be deposited equal to 5% of the approximate value of tender in form of “Call Deposit Receipt” in favor of State Life Insurance Corporation of Pakistan”, which will be refunded to the un-successful parties and CDR of the successful parties will be detained till the completion of Tender.
2. The rates should be inclusive of all Government taxes and would be valid for 3 months (90 days).
3. The earnest money would be forfeited, if the bidder fails to supply the material according to the purchase order issued.
4. The bidders will attach their respective copies of NTN and Sales Tax certificates.
5. On finding sub-standard quality as and when noticed during process, the deposited security may be forfeited in favor of the Corporation and work order will be cancelled.
6. In case of any dispute the decision of the Corporation’s Management will be final.
7. Tender closing date will be 26/10/2020 up to 10:00 a.m. positively; the technical bids will be opened at 10:30 a.m. on the same day at the address given below. Time and date of financial bids will be announced on the same day.
8. Each item will be evaluated separately.
9. “Sealed envelopes” should bear the “Tender Notice number” clearly.
10. Sealed Tenders duly completed in all respects must reach the below mentioned address by hand, by Courier Service or by Post during Office hours i.e. 9:00 am to 5:30 pm (Sharp) except Saturday and Sunday till the closing dates as mentioned above.
11. Each vendor must fill Annexure-D attached with this tender document, otherwise their financial bid will not be considered.
12. The order will be placed to the item wise lowest bidders.

13. Tender documents with complete specifications can be obtained from the office of the undersigned on payment of Rs.1000/- as tender fee (non-refundable) in shape of pay order/ bank draft in favor of "State Life Insurance Corporation of Pakistan".
14. Successful bidders will have to deliver and install the above equipment at our given sites (Lahore, DG Khan and Sialkot) at their cost.
15. The Corporation may cancel/reject any one or all the tenders as per Public Procurement Rules 2004 (Rule 33(1) and Rule 35) and shall upon request communicate to any supplier or contractor who submitted a bid/proposal the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
16. For further details, the undersigned may be contacted during working hours in person or telephonically on phone No. 042-99200303.
17. PPRA rules 2004 will also be applicable.
18. The quantity of the above mentioned items can be increased or decreased at the time of issuing the work orders.

**Incharge P&GS,**

State Life Insurance Corporation of Pakistan

Group & Pension, State Life Building,

15-A Davis Road, Lahore.

Phone No. 042-99200303., Fax No. 042-99200302