



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN
MULTAN REGION.

TENDER NOTICE NO.P&GS/01/2019

DATED 10-10-2019

The Federal Government owned Autonomous Corporation invites sealed Tender from National Tax Registered Firms/Suppliers **based at Multan** for office space on rental basis as per following detail, for establishment of his new office at Multan.

TENDER TITLE: **“REQUIRED OFFICE SPACE”**

REQUIRED IN BUILT FACILITIES	
	Required 2000 sqft. space on single floor for office use on rental basis preferably at Abdali Road near State Life Building, Chowk Nawan Shehar, Multan along with following in built facilities:-
1.	In house (in-built) standby power generator.
2.	Covered car parking provision of at least 05 cars.
3.	Floor tiles.
4.	External Security guards.
5.	Lifts and Elevators.
6.	Wall Paints.
7.	External CCTV cameras.

TERMS & CONDITIONS

- a) Quotations shall be accepted only on Tender Document to be collected from our Office on Payment of Rs.1,500/- Cash as Tender Fee (Non Refundable).
- b) The sealed quotations should reach to the Secretary Regional Procurement Committee, State Life Building, 4th Floor, Chowk Nawan Sheher, Multan upto 11:00 A.M on 29-10-2019.
- c) Tender closing date 29.10.2019 at 11:00 A.M. Tender opening date 29.10.2019 at 11:30 A.M.
- d) Sealed tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post during office hours i.e. 9:00 A.M. to 5:30 P.M (sharp) except Saturday and Sunday, till the closing dates as mentioned above upto 29.10.2019. The envelop must bear the **“QUOTATION FOR OFFICE SPACE**, at its top right hand corner of the envelope.
- e) Tender will be open in the office of Regional Incharge (Personnel & General Services) State Life Insurance Corporation of Pakistan (Multan Region) State Life Building, 4th Floor, Chowk Nawan Sheher, Multan on 29.10.2019 at 11.30 A.M. in the presence of Bidders or their representatives who are available.
- f) The Competent Authority reserves the right to cancel/reject any bid or bids without assigning any reason thereof.

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- g) The bidders must attach copies of their NTN, GST and etc. certificates with the tender.
- h) Taxes will levied (if applicable) as per laid down Govt. policy.
- i) The successful firm/supplier is bound to handover the possession of space after acceptance of bid. Otherwise deposited security will be forfeited.
- j) No change in quality will be acceptable in given specification of required service after approval.
- k) The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
- l) The firm has to submit an affidavit being not black listed, from any department.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No.061-9200668.

NAUMAN AKMAL

Secretary Regional Procurement Committee

Multan Region.

P&GS Department

4th Floor State Life Building

Chowk Nawan Sheher

Multan

Ph: 061-9200668