



**REAL ESTATE DIVISION**

Principal Office,  
State Life Building No. 9,  
Dr. Ziauddin Ahmed Road,  
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Date: \_\_\_\_\_

M/s. \_\_\_\_\_

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**SUB: SUPPLY & INSTALLATION OF STAINLESS STEEL ACRYLIC MADE LED BACK LIGHTED SIGN ~ (2'X27') AT STATE LIFE ZONAL OFFICE KARACHI EASTERN ZONE, KARACHI.**

You are invited to submit your bid as per B.O.Q / Terms & Conditions for Supply, Testing & Commissioning of subject work. Your bid containing all cost of labor, Taxes, Transportation, Warranties, Profit etc. and must reach office of undersigned in sealed envelope latest by **31-05-2023 at 11:30 A.M.**

Late submission of bid will not be accepted.

**ENGR. WALEED NASIM**  
Assistant Manager (Elect.) RE

**SUPPLY & INSTALLATION OF STAINLESS STEEL ACRYLIC MADE LED  
BACK LIGHTED SIGN ~ (2'X27') AT STATE LIFE ZONAL OFFICE KARACHI  
EASTERN ZONE, KARACHI**

TENDER NO. RE/EL/ASB/MAY/23

**BILL OF QUANTITIES**

<b>Sr. #.</b>	<b>Description</b>	<b>Qty.</b>	<b>Rate (Rs.)</b>	<b>Amount (Rs.)</b>
<b>01.</b>	Making, installing, testing & commissioning of steel 4mm acrylic SLIC LOGO of Size 2' X 2' (4 Sq. Ft.) with following material;  <b>i.</b> Non rusting imported stainless steel.  <b>ii.</b> 4mm acrylic of superior quality  <b>iii.</b> Samsung LED module 707 white light (~100 modules) or equivalent with One (01) Year operational warrantee.  <b>iv.</b> Individual power supply as per load/quantity of lights with safety breaker.	<b>01</b>		
<b>02.</b>	Making, installing, testing & commissioning of steel 4mm acrylic letters reading as STATE LIFE EASTERN ZONE having Size of 2'X25' of following material each letter height 18"  <b>i.</b> Non rusting imported stainless steel.  <b>ii.</b> 4mm acrylic of superior quality  <b>iii.</b> Samsung LED module 707 white light (~650 modules) or equivalent with One (01) Year operational warrantee.  <b>iv.</b> Individual power supply as per load/quantity of lights with safety breaker.	<b>20 Letters</b>		
<b>Total (Rs.)</b>				

**Note:** The cost quoted must be inclusive of all Taxes, GST, Labour, Transportation, fixing etc.

Rupees in Words \_\_\_\_\_

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**SEAL & SIGNATURE OF VENDOR / FIRM**

**SUPPLY & INSTALLATION OF STAINLESS STEEL ACRYLIC MADE LED  
BACK LIGHTED SIGN ~ (2'X27') AT STATE LIFE ZONAL OFFICE  
KARACHI EASTERN ZONE, KARACHI**  
**TENDER NO. RE/EL/ASB/MAY/23**

**1. (MANDATORY REQUIREMENTS):**

- 1.1. Valid NTN Certificate.
- 1.2. Affidavit that the Firm/Company is not black listed by any Government/Semi Government/MNCs and Private organizations.
- 2.1 Amount of Rs. 7,000/- as bid security in favour of State Life Insurance Corporation of Pakistan in shape of pay-order/demand draft.

**2. GENERAL TERMS:**

- 2.1. Bidders shall visit the site before submitting the bid.
- 2.2. Bid shall be submitted in a sealed envelope. Bid document (all papers) must be signed and stamped to signify the acceptance of Bid conditions.
- 2.3. Bid without Bid Security will be rejected.
- 2.4. Any conditional Bid will not be accepted and will be liable to rejection.
- 2.5. Prior to making the logo / alphabets contractor shall make its samples & get approval from client.
- 2.6. All the works to be carried out under the direct supervision of Electrical Section (Real Estate) Principal Office, Karachi.
- 2.7. Payment to be made after completion of work.
- 2.8. State Life Insurance Corporation of Pakistan, will not be responsible for any loss or theft of tool / equipment or consumable material of contractor and will not accept any claim, liabilities or compensation.
- 2.9. Since the work will be carried out at heights, contractor shall adopt all safety measures for himself & his workers. State Life will not be responsible for any loss, injury or death of contractor / his workers. Contractor should provide insurance cover to himself and his workers.
- 2.10. Any permission required from any agency like KMC, Cantonment Board etc will be responsibility of contractor. SLIC will pay the official fee/ Challan only.
- 2.11. If observed in B.O.Q used fluid / white / correction the bid will be rejected.

**4. PRE-BID VISIT:**

Bidders are requested to visit the location before submission of bid and ensure that their offers are complete in all respect. All terms & conditions mentioned in this document shall be strictly complied with. Bidder must ensure / study the specifications and B.O.Q to avoid any debate / discussion/ dispute during/after execution of work.

No TA/DA will be given to Bidders for Pre-Bid Visit.

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**5. PRICES AND ESCALATION:**

- 5.1. Quoted price shall be inclusive all Taxes, Transportation, Insurance, Octari, loading, unloading, lifting and fixing, testing & commissioning..
- 5.2. No price escalation claim will be entertained due to any reason of change in Taxes, Levy, Wages, Currencies fluctuation or any other change announced by the Central Government / Provincial Government or any local Authority.

**6. MODE OF PAYMENT:**

- 6.1. 1<sup>st</sup> & Final Bill shall be submitted after completion of work.
- 6.2. 05% Retention Money will be deducted from bill, which will be released after successful completion of period i-e. One (01) Year from date of completion of work.

**7. WARRANTY TERMS:**

- 7.1. The contractor shall furnish a completion certificate duly verified by Electrical Section that the work has been completed and materials / parts supplied / installed strictly in confirmation to the specification as laid down in the bid.
- 7.2. The contractor will replace the components if not found according to specification or found defective due to faulty design, material or workmanship or being non-genuine.
- 7.3. Any cost of removal, rechecking and cartage charges for defective materials sent back to place of manufacturing shall be borne by the contractor.

**8. EXECUTION PERIOD:**

The Contractor shall complete the work within Forty (40) Days from the Date of signing of contract.

**9. LIQUIDATED DAMAGES:**

Failure to execute the work within the stipulated time contractor will be liable to pay liquidated damages at the rate of Rs. 2,000/ per day of delay subject to maximum 10% of Contract price.

**10. COMPLETION OF WORK (RISK & COST)**

If due to any reason, contractor is unable to complete the work in given time or beyond 100 days of completion date, for which L.D has been imposed on him, SLIC can terminate the contract with him and get the remaining work executed through other contractor at his risk & cost. The cost so incurred will be deducted from his bills or recovered from him through other / legal means.

**11. SIGNING OF CONTRACT AGREEMENT:**

Upon acceptance of the bid the contractor shall execute with the State Life Insurance Corporation of Pakistan a proper agreement on non-judicial stamp paper containing certain terms & conditions in the form prescribed by State Life within Seven (07) Days from the acceptance of Letter of Award.

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**SPECIAL CONDITIONS**

<b>01.</b>	Date and place of opening of quotations	<b>31-05-2023</b> at <b>11:30 a.m.</b> REFC Room, 5th Floor, Real Estate Division SLB #. 9, Dr. Ziauddin Ahmed Road, Karachi
<b>02.</b>	Bid Security	<b>Rs. 7,000/-</b> in the form of pay order/demand draft in favour of M/s. State Life Insurance Corporation of Pakistan
<b>03.</b>	Release of Bid Security	To unsuccessful Bidder after acceptance of lowest bid. To successful Bidder upon completion of work.
<b>04.</b>	Forfeiture of Bid Security	If the bid is withdrawn after opening If the bidder does not accept letter of award or refuse to enter in contract
<b>05.</b>	Date of Commencement of Work	Seven (07) days from the date of award of work.
<b>06.</b>	Time of Completion from the date of commencement of Work	Forty (40) Days from the date of Signing of Contract Agreement
<b>07.</b>	Liquidated Damages	Rs. 2,000/- per day (maximum 10% of contract price)
<b>08.</b>	Maintenance Period	Twelve (12) months from date of certificate of completion of works.
<b>09.</b>	Bid/Bid validity period	Ninety (90) Days
<b>10.</b>	Mode of Payment	1 <sup>st</sup> & Final Bill.
<b>11.</b>	Retention Money	05% (Five percent) of the verified amount
<b>12.</b>	Release of retention money	Upon completion of warranty period of One (01) Year.
<b>13.</b>	Deduction of Taxes	All applicable Government Taxes shall be deducted.

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